

WESTFIELD TOWNSHIP TRUSTEES

Regular Meeting

April 18, 2011

7:00 pm

Trustee Oiler opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: James Likley, Ronald Oiler and Gary Harris.

All guests were welcomed.

FIRE CHIEF:

Chief Fletcher reporting (copy of his report is attached to minutes)

- Total 29 runs thus far for the month of April
- Next month firefighters will undergo the mandatory annual "fit testing" for the SCBA masks. The year we will purchase an adaptor specific to our SCBA's for \$200 and was able to utilize Wadsworth FD equipment which was acquired through grant money at no charge. This is a significant savings for many years to come. In prior years we had to pay \$20-30 per person to a private company.
- Fire levy is scheduled to be on the ballot May 3rd. The language can be confusing. The Fire Association has agreed to purchase information flyers to distribute to the voters to clarify the wording on the ballot. The 2.5 mill levy will cost \$78.75 per \$100,000 property valuation which will have a net increase to tax payer of \$45.57 per year per \$100,000 property valuation. The levy that this levy is replacing will not be collected.
- Boy Scout Explorer Program has the possibility of 10 Explorer Candidates. First meeting will be April 28th.
- New EMS equipment will be in service (Boussinac CPAP)(continuous positive airway pressure)
- In the past you had to have two (2) EMT's to transport but legislature has re-worded the regulation to state for volunteer departments you can have one (1) first responder (30 hr course) and 1 EMT. We have only 4-5 people that are not EMS certified.

FISCAL OFFICER:

- ✓ Bills in the amount of \$12,088.61 (copy is attached to minutes) **Trustee Harris made a motion to pay the bills, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye**
- ✓ Fund Status; Checking: \$344,585.58 Investment: \$516,264.68
- ✓ Audit for 2009-2010 site work has been completed and will cost \$2,400 compared to almost \$6,000 for the 2007-2008 audit. We will be getting a report. A meeting with the board will be at the board's discretion.
- ✓ There have been quite a bit of discussion on the Sheriff's dispatch fees. The trustees have received the invoice for the township dispatch fees of \$9,496 for fire and rescue calls. The invoice will be presented at the next meeting to be paid. The Village of Westfield Center has \$1,934.86 attributed to fire and rescue calls.

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- ✓ **RESOLUTION 2011-08 A RESOLUTION TO AUTHORIZE TRANSFER OF \$4,000 FROM GENERAL FUND TO CEMETERY FUND PER SECTION 5705.14-5705-16 FOR APPROPRIATIONS YEAR ENDING 2011**

Trustee Likley offered the above resolution and moved the adoption of same which was duly seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye

- **RESOLUTION 2001-09 A RESOLUTION TO AUTHORIZE TRANSFER OF \$15,000 FROM GENERAL FUND TO ZONING FUND TO ZONING FUND PER SECTION 5705.14-5705.16 FOR APPROPRIATIONS YEAR ENDING 2011**

Trustee Harris offered the above resolution and moved the adoption of same which was duly seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye

MINUTES

March 21, 2011 Special Meeting with Assistant Prosecutor Tom Karris/Pending Litigation

Trustee Harris made a motion to approve March 21, 2011 special meeting minutes as presented, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye

March 21, 2011 Regular Meeting

Trustee Oiler made a motion to approve March 21, 2011 regular meeting minutes as presented, seconded by Trustee Harris. Roll call: Oiler, aye; Harris, aye; Likley, aye

March 28, 2011 Work session with Fire/Rescue Advisory Board and Westfield Fire Association

Trustee Oiler made a motion to approve March 28, 2011 work session as presented, seconded by Trustee Harris. Roll call: Oiler, aye; Likley, aye; Harris, aye

April 4, 2011 Regular meeting

Trustee Likley made a motion to approve April 4, 2011 regular meeting minutes as presented, seconded by Trustee Oiler. Roll call: Harris, aye; Oiler, aye; Likley, aye

April 8, 2011 Special meeting to certify text and map amendment

Trustee Likley made a motion to table the minutes for accuracy.

At the end where the meeting was adjourned (we did have a motion and a second to adjourn but at that point Ms. Sims was recognized, questions were asked and answered by the board and afterwards roll call was taken). Trustee Oiler checked with Bill Thorne and the meeting was adjourned with the motion and second. **The above motion died for lack of second.**

Trustee Oiler made a motion to accept the April 8, 2011 minutes as presented, seconded by Trustee Harris. Roll call: Likley, nay; Oiler, aye; Harris, aye

CEMETERY/PARK

Trustee Likley reporting:

PARK MAINTENANCE CONTRACT FROM VILLAGE OF WESTFIELD CENTER (copy is attached)

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Sweet Lawns will be doing the fertilization and weed control for \$1,265 per season. Village will charge \$80 per mowing; \$10 weed flower beds per occurrence; \$54 per snow removal from sidewalks.

Trustee Likley made a motion to accept the 2011 park maintenance contract with the Village of Westfield Center, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, aye; Harris, aye

FIRE LEVY

Heather Sturdevant reporting: (Brochure is attached)

Information for the levy flyer is being reviewed by Bill Thorne. The fire association has agreed to pay for the printing of the flyers. Westfield Fire/Rescue will be chartered as the South Central Fire District. Please vote yes on May 3rd, 2011. Packets will include street addresses that usually vote in a May election, flyer, and small map and may be picked up at the fire station. We are still looking for individuals to help go door to door. A large thank you to the fire department volunteers who are willing to help with the door to door campaign, staying late at the last 2 fire meetings to help develop the messaging and packets. Thank you to Heather for heading up "friends for the fire levy".

ROADS Lee Evans reporting:

- Railroad crossing on Buffham-in preparation met with Pat Geissman and representatives from CSX and PUCO at the sight. Recommended the brush be removed to provide for a 600' sight distance. Keith Crumley from Crumley's Brush Co. was present and submitted an estimate of \$5,000 to remove the vegetation to meet PUCO's new criteria. After proper paper work is completed and approved by PUCO the \$5,000 grant will be reimbursed to the township.
Trustee Oiler made a motion to hire Crumley's Brush Co. to remove the vegetation at the Buffham Road railroad crossing at the cost of \$5,000 and to give Lee Evans the authority to be the legal representative and sign any documents, seconded by Trustee Harris. Roll call: Harris, aye; Likley, aye; Oiler, aye. It was noted that this is the last rail crossing on Westfield Township road service area, all the children in the Cloverleaf District will be in Westfield Township and Buffham Road will be used more and we have the full support of Commissioner Geissman.
- Issue I funding is still moving forward for the super elevation of the curve on Buffham Road west of Lake. Rd. Bids should be out by the first of June. This will make it another late year project but that is the way Issue I funding works.
- Ron and I met with Hill International in Canton (general contractor) for the replacement of the CSX Bridge on Mudlake Road. They are concerned they may not be able to meet the 120 day time frame. They may send a letter by the next meeting to ask for possibly an extension to 180 days as it is their biggest push to get it done this year. I also told him I would go down and talk with Joe who lives next to the bridge to possibly to give them a larger window of time (example 7am to 9pm) whatever he is comfortable with. We told them they could not work 2 shifts and work until midnight when someone lives right there.
- Met with Lytle Construction today. By next meeting a small list of roads that need to be done will be discussed. I am limited this year because of the matching funds for the Issue I project.

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Next we will be trying to get Issue I funding for widening Buffham Road after the present project is completed.

- Went to a meeting at ODOT District 3 giving updates on NOACA projects. Westfield Road bridge over 71 to be re-decked will be closed next year. South Leroy bridge over 71 will be redone basically like they did on Daniels (seal the concrete and asphalt over it) a lot of the concrete on the outside is crumbling and a safety hazard. We made them aware of the problem and they may do something this year or wait until next year.
- School signs-haven't heard lately.
- More trees that need to be removed-3 ash trees on Mudlake (George's Tree Service quote of \$850) we have 4 residents that would be isolated if we had a storm and a tree is down while the bridge is out. I will talk to Mrs. Steele and the other property owners to get their approval. There is a large & small ash on Buffham Rd. east of Lake Rd. and 1 large ash on Ballash (Chippewa Valley Tree Service quoted \$900 for Buffham \$500 for Ballash). **Trustee Oiler made a motion remove the 3 ash trees on Mudlake and award the work to be done by George's Tree Service in the amount of \$850, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye. Trustee Oiler made a motion to remove the large and small ash trees on Buffham and a large ash on Ballash with awarding the work to be done by Chippewa Valley Tree Service for the amount of \$1,400, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye.**
- Lee found LED flood lights that burn 31 watts each and we are burning 300 watts each with the present lights. I am trying to save us money and since these burn all night I will try one to see if it gives us the light that is necessary and they have a 5 year warranty. It should save us \$949 over the life of the light. IF they work well I will get the others replaced.
- Quote to have grip step running boards, rust inhibitor and undercoating applied to the new truck in the amount of \$1,049. **Trustee Harris made a motion to purchase the grip step running boards \$650, rust inhibitor and undercoating \$399 from Medina Auto Mall for a total amount of \$1,049, seconded by Trustee Oiler. Roll call: Oiler, aye; Likley, aye; Harris, aye.**

ZONING

Matt Witmer reporting:

- ❖ Mr. Harris and I went to the site of a pool issue at Buffham and Ballash. The railing was only 38 inches in height. An e-mail was sent to all of you including Bill Thorne concerning fencing around a pool and possible changes. We are trying to protect people from themselves basically. Medina Township doesn't have any regulations requiring pools having to be fenced.
- ❖ E-mail from Mike Sweeny. 5 points they wanted to address and he keeps calling these points changes in the conditional use permit, which they are not. Out of the 5 there is only one that was a condition of the conditional use permit (mound maintenance). The others are variances. Matt asked the board who should respond to the question "can someone in authority please let me know what the correct next step". Trustee Likley's thoughts: Help them along with giving them a list of what they need to do for each item so this can be resolved. Have Bill review the

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letter and possibly have Bill sign the letter. Trustee Oiler agreed that Bill should sign the letter and that they understand clearly what needs to be done.

- ❖ Compressed natural gas dispensing for fueling vehicles at Pilot appears that they want to move forward. Many phone calls and communication is being done.
- ❖ Idle Aire-expressed by phone that they are going to request to be an Idle Aire facility. Bill will work with us on this project.
- ❖ Morning Star farm is stilling trying to get a question answered by the State of Ohio Health Department. They are trying to figure out if they will be exempt such as day usage, camping and recreation. We will wait and see what comes from the state. The state is not moving very quickly because of budget cuts. Owner is working with zoning inspector.

Heather Sturdevant reporting:

- ⊥ Medina Co. Planning Services had to cancel last months' zoning training because of budget cuts. The training scheduled April 27th may not take place. There is an all day training session coming up at Tangier's in Akron May 14, 2011 put on by the Planning Association with several good topics including Comprehensive Planning with a \$60 fee. Heather is going even if the fee will not be reimbursed by the township. We have to find our training somewhere and it is becoming increasingly more difficult to find training in the county. The board should consider some outside training to fulfill the required hours as set by the board. The training sessions with Bill Thorne can count but they are specific and not broad based training the boards need to be able to function. Kim is going but she is being compensated for the fee by another township, Matt and I (Heather) will be going and can bring the information back to our boards. Possibly we could send different people at another time to meet training requirements and bring back info to share with all zoning boards. Discussion: Trustee Harris thought it was a good idea to send a couple of people and then bring back to zoning boards. Trustee Likley feels the same as the county as our funding has been cut as well and I can't support that. In the last few years we only sent individuals to a paid session just a few times. **Trustee Harris made a motion to pay for 2 people to attend the Tangier's zoning training session and to hold a meeting with our zoning boards to share the information, seconded by Trustee Oiler. Roll call: Harris, aye; Likley, nay; Oiler, aye.**
- ⊥ Next zoning commission meeting is May 10, 2011 at 7:30 pm

OLD BUSINESS

RESOLUTION 2001-07 A RESOLUTION IN SUPPORT OF THE UPPER CHIPPEWA CREEK WATERSHED BALANCED GROWTH INITIATIVE

Discussion: Trustee Likley, "I have previously stated my concern with the plan as presented. Offered amendments to it that came before this board and a unanimous support for those amendments that were then rescinded so I won't support this resolution for the reasons previously stated".

Trustee Oiler: "As previously stated I believe in what the balanced growth initiative program is trying to do for all the townships and especially this township as a part of agriculture incentives for those residents and those residents that have conservation areas and for any kind of development. I think it is a good thing for the future of this township and therefore I support the resolution". Trustee Harris: "I

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agree also that this is a good program and worth our support". **Trustee Oiler made a motion in support of Resolution 2011-07, seconded by Trustee Harris. Roll call: Oiler, aye; Likley, nay; Harris, aye;**

NEW BUSINESS

- ✓ Meeting sponsored by the Medina County Township Trustees and the Medina County Farm Bureau April 27, 2011 at 7:00 pm to be held at the County Administration Building. Topic will be to discuss Oil and Gas Leasing Issues.
- ✓ Letter from Mr. & Mrs. Tom Bombard, Mr. & Mrs. Robert Haight, Ted & Beverly Campbell regarding the zoning change. Trustee Oiler and Harris need more time to study this letter. Trustee Likley recommended this letter be forwarded to legal counsel due to the economic obsolesces forced upon these residents as they imply per their letter. Ask Mr. Thorne to review the letter and forward his recommendation back to this board on the actions of the majority of this board took. Trustee Oiler stated the letter will be forwarded to Bill Thorne.

ANNOUNCEMENTS

May 2, 2011 @7pm Trustees Regular Meeting
May 10, 2011 @7:30pm Zoning Commission Regular Meeting

Trustee Oiler made a motion to adjourn, seconded by Trustee Harris. Unanimous

Approved 5-2-11